



# APPLICATION FOR TEMPORARY SPECIAL EVENT

## SAN BERNARDINO COUNTY FIRE PROTECTION DISTRICT COMMUNITY SAFETY DIVISION

**San Bernardino Office**

620 South 'E' Street  
San Bernardino, CA 92415-0179  
Phone (909) 386-8400  
Fax (909) 386-8460  
Hours: 8:00 am – 5:00 pm M-F

**North Desert Office**

15900 Smoke Tree St. Suite 131  
Hesperia, CA 92345-3222  
Phone (760) 995-8190  
Fax (760) 995-8205  
Hours: 8:00 am – 5:00 pm M-F

**Victorville Office**

14343 Civic Drive, P.O. Box 5001  
Victorville, CA 92392  
Phone (760) 955-5227  
Fax (760) 269-0020  
Hours: 7:30 am – 5:30 pm M-TH

**South Desert Office**

58928 Business Center Dr.  
Yucca Valley, CA 92284  
Phone (760) 995-8190  
Fax (760) 995-8205  
Hours: 8:30 am to 4:00 pm Tues

WEBSITES: SB County: [www.sbcfire.org](http://www.sbcfire.org) City of Victorville: [ci.victorville.ca.us](http://ci.victorville.ca.us)

**EVENT INFORMATION**

|                         |                        |                       |            |          |             |
|-------------------------|------------------------|-----------------------|------------|----------|-------------|
| EVENT NAME              | EVENT ADDRESS/LOCATION | EVENT CITY            | ZIP CODE   |          |             |
| CONTACT PERSON AT EVENT | CONTACT PHONE NUMBER   | CONTACT EMAIL ADDRESS | START DATE | END DATE | EVENT HOURS |

**APPLICANT INFORMATION**

|                        |                      |                          |       |          |
|------------------------|----------------------|--------------------------|-------|----------|
| APPLICANT NAME         | APPLICANT ADDRESS    | APPLICANT CITY           | STATE | ZIP CODE |
| APPLICANT PHONE NUMBER | APPLICANT FAX NUMBER | APPLICANT E-MAIL ADDRESS |       |          |

**SPONSOR INFORMATION**

|                              |         |      |       |          |
|------------------------------|---------|------|-------|----------|
| BUSINESS / ORGANIZATION NAME | ADDRESS | CITY | STATE | ZIP CODE |
|------------------------------|---------|------|-------|----------|

☐

Site and vicinity map with the following: fire emergency vehicle access, all structures (permanent or temporary), food booths/concession stands, LPG tanks (specify number and size), public telephones, missing persons contact points, medical services, fire protection devices (fire hydrants, fire extinguishers, and power sources).

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Bonds, insurance certificate and land owner permission in writing

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Flame proof certificates for temporary structures

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Pyrotechnic and/or Special Effects shall submit a copy of the pyro technician's current license, and proof of insurance from the pyro company. The pyro company shall apply for a separate permit, pay fees and meet all current requirements.

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Additional emergency equipment for on-site event may be required upon evaluation of the Fire Prevention Officer, dependent on type of hazard or projected need. Billing for additional equipment must be paid in advance.

Processing a Small/Minor Event requires a 30-day notice. A Major Event requires a 90-day notice.

**FEES MUST BE PAID AT THE TIME OF APPLICATION PROCESSING**☐

Fireworks Public Display \$ 673.00

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Tent Permit (over 400 sq. ft.) & Canopies (over 700 sq. ft.) \$ 289.00

☐

Each additional tent or canopy \$ 50.00 x = \$

☐

Small Event (Up to 199 attendees per day) \$ 308.00

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Class II Minor Event (200-500 attendees per day) \$ 402.00

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Minor Event (501-1,000 attendees per day) \$ 714.00

☐

Major Event (1001+ attendees per day) \$ 1,108.00

☐

Seasonal Sales Lot \$ 245.00

☐

Haunted House/Fun House/Maze \$ 210.00

☐

Bonfire \$ 209.00

☐

Film Shoot with Hazards (First Hour of Standby) \$ 340.00

☐

Film Shoot with Hazards (Each additional hour) \$ 204.00 x = \$

☐

Film Shoot – General \$ 88.00

☐

Fireworks Booth \$ 341.00

☐

Production Facilities/Live Audience \$ 340.00

☐

Miscellaneous Permit with Conditions (No inspection) \$ 60.00

☐

Model Rocket Launching \$ 90.00

☐

Failure to obtain permit \$ Double Permit Fee Plus permit fee

TOTAL FEE = \$

Make check or money order payable to **CITY OF VICTORVILLE**

**CERTIFICATION**

AS THE SPONSOR'S DESIGNATED CONTACT PERSON / AGENT, I HAVE REVIEWED AND COMPLETED THIS APPLICATION AND DECLARE UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF CALIFORNIA, THAT ALL STATEMENTS ARE ACCURATE, COMPLETE, AND TRUE.

SUBMITTED BY (please print)

SIGNATURE

DATE